

APPENDIX 4 – Community How To Guide On...PUBLIC POLICY

SAMPLE TELEPHONE SCRIPT

Good afternoon. My name is Jane Smith and I am Executive Director of the _____ Coalition, a public/private partnership dedicated to reducing underage drinking in (city), (state).

I am calling to request that Senator Doe support S.B. 195, a bill that would change state law and remove the exemption that allows youth under age 21 to possess alcohol for employment purposes. In a series of reports in 1991, the Surgeon General of the U.S. called these provisions “loopholes” and urged states to change them.

The _____ coalition has brought together all segments of our community to fight this problem and we hope Senator Doe will join us. I understand the bill is coming up for consideration in the next few days and I would appreciate a letter, that I can share with our coalition, indicating how the Senator voted on the bill.

Thank you for your time. I may be reached at The _____ Coalition, 112 North Main Street, Arlington, Virginia, 22205. My phone number is 703-123-4567 and my fax number is 703-234-5678.