

## DATA CHECKLIST

The following is a comprehensive list of all possible data sources. The more information that can be gathered, the more comprehensive the needs assessment. However, if the data is unavailable or difficult to obtain, indicate that fact and move on to other questions. Consider collecting the data as part of a strategic plan at a later date. Distribute the checklist to members of the coalition/organization or key members of the community and request their assistance.

### A. Demographics

#### 1. Population

Total population of city/county/area (circle one)

\_\_\_\_\_

Don't know/unavailable

\_\_\_\_\_

#### 2. Ethnic breakdown (by %)

White

\_\_\_\_\_

African American

\_\_\_\_\_

Hispanic

\_\_\_\_\_

Asian

\_\_\_\_\_

Native American

\_\_\_\_\_

Other

\_\_\_\_\_

Don't know/unavailable

\_\_\_\_\_

#### 3. Under 21 youth

Number of youth (ages 0-14, 15-20)

\_\_\_\_\_

% of the total population

\_\_\_\_\_

Don't know/unavailable

\_\_\_\_\_

*Source: Census Bureau (Census data is available in any public library or can be obtained via the Internet at [www.census.gov](http://www.census.gov))*

#### 4. The number of licensed drivers who are under 21 and what percentage of the total number of licensed drivers they represent.

Number of licensed drivers under 21

\_\_\_\_\_

% of total licensed drivers

\_\_\_\_\_

Don't know/unavailable

\_\_\_\_\_

*Source: State motor vehicle licensing agencies*

### B. Highway safety data

#### 1. Drinking and driving

Number of zero tolerance citations

\_\_\_\_\_

Number of underage DWI/DUI arrests

\_\_\_\_\_

Number of underage DWI/DUI convictions

\_\_\_\_\_

% of total DWI/DUI arrests

\_\_\_\_\_

% of total DWI/DUI convictions

\_\_\_\_\_

Don't know/unavailable

\_\_\_\_\_

*Source: Police departments, state highway safety agencies, courts*

*Data Checklist continued*

- 2. Motor vehicle alcohol-related crashes
  - Number of underage alcohol-related crashes \_\_\_\_\_
  - % of total alcohol-related crashes \_\_\_\_\_
  - Don't know/unavailable \_\_\_\_\_
  - Source: Police departments, state highway safety agencies*
  
- 3. Motor vehicle alcohol-related injuries
  - Number of underage alcohol-related injuries \_\_\_\_\_
  - % of total alcohol-related injuries \_\_\_\_\_
  - Don't know/unavailable \_\_\_\_\_
  - Source: Police departments, state highway safety agencies, hospital emergency rooms, health departments*
  
- 4. Motor vehicle alcohol-related fatalities
  - Number of underage alcohol-related fatalities \_\_\_\_\_
  - % of total alcohol-related fatalities \_\_\_\_\_
  - Don't know/unavailable \_\_\_\_\_
  - Source: Police departments, state highway safety agencies, hospital emergency rooms, health departments*
  
- 5. Driver license suspensions/revocations for underage consumption, purchase or possession
  - Number of license suspensions for alcohol-related motor vehicle offenses \_\_\_\_\_
  - Number of license revocations for alcohol-related motor vehicle offenses \_\_\_\_\_
  - Don't know/unavailable \_\_\_\_\_
  - Source: State motor vehicle departments/agencies, provided the state's underage drinking laws include a licensing action.*

**C. Liquor Law Violations**

Liquor law violations, which may be referred to by another name, indicate any acts committed by an underage youth or an adult in violation of the state's and/or locality's liquor laws and regulations.

- Citations for underage attempts to purchase \_\_\_\_\_
- Citations for underage purchase \_\_\_\_\_
- Citations for underage possession \_\_\_\_\_
- Citations for underage consumption \_\_\_\_\_
- Citations for underage possession or use of a fake ID \_\_\_\_\_
- Citations for adult purchase for and/or providing alcohol to a minor \_\_\_\_\_
- Don't know/unavailable \_\_\_\_\_
- Source: Police departments, state alcohol beverage control agencies, courts*

*Data Checklist continued*

**D. Alcohol Sales**

Includes retail liquor establishments, restaurants, bars or any other licensed alcohol venue that sells alcohol to a minor.

Number of sales to minors \_\_\_\_\_

Number of license suspensions for sales to minors \_\_\_\_\_

Number of license revocations for sales to minors \_\_\_\_\_

Don't know/unavailable \_\_\_\_\_

*Source: Police departments, state alcohol beverage control agencies*

Number of retail outlets \_\_\_\_\_

Number of alcohol beverage control agents/inspectors/police officers \_\_\_\_\_

Don't know/unavailable \_\_\_\_\_

*Source: State alcohol beverage control agencies*

**E. School Data**

Number of alcohol-related suspensions, expulsions and other events \_\_\_\_\_

Number of alcohol-related incidents of vandalism and campus disruptions \_\_\_\_\_

Don't know/unavailable \_\_\_\_\_

*Source: School systems, colleges and universities, campus and local police departments*

**F. Criminal Justice Data**

Number of parties to which police were called because of underage drinking \_\_\_\_\_

Don't know/unavailable \_\_\_\_\_

*Source: Police departments*

Underage alcohol involvement in cases involving

Vandalism, property damage, rape, robbery, assault, murder, etc. \_\_\_\_\_

Don't know/unavailable \_\_\_\_\_

*Source: Courts, juvenile services, police departments including any campus police departments, probation and parole, hospitals, health departments*

Alcohol-related incidents on college campuses including

Rapes, robberies, assaults, property damage, etc. \_\_\_\_\_

Don't know/unavailable \_\_\_\_\_

*Source: Colleges and universities, hospitals, health departments*

*Data Checklist continued*

**G. Injuries and Deaths Involving Alcohol (except those involving motor vehicles)**

Recreational injuries or death where alcohol was a factor.

- Swimming \_\_\_\_\_
- Boating \_\_\_\_\_
- Climbing \_\_\_\_\_
- Roller blading, skate boarding \_\_\_\_\_
- Biking \_\_\_\_\_
- Walking \_\_\_\_\_
- Don't know/unavailable \_\_\_\_\_

*Source: Hospital emergency rooms, emergency medical systems (EMS), hospital inpatient and discharge data, hospital financial data, police departments*

- Underage youth alcohol-related emergency room admissions/EMS data \_\_\_\_\_
- Don't know/unavailable \_\_\_\_\_
- Source: Hospital emergency rooms, insurance companies*

**H. Alcohol Treatment**

- Number of beds for underage youth \_\_\_\_\_
- Number of beds filled by underage youth \_\_\_\_\_
- Number of alcohol-related admissions \_\_\_\_\_
- Waiting list for admission or other indication of need \_\_\_\_\_
- Don't know/unavailable \_\_\_\_\_

*Source: State alcohol and other drug abuse treatment agencies*

**I. Prevention Initiatives**

- Number of parent programs \_\_\_\_\_
- Number of alcohol-free programs and activities for youth \_\_\_\_\_
- Number of substance abuse prevention organizations \_\_\_\_\_
- Number of youth substance abuse prevention organizations (SADD etc) \_\_\_\_\_
- Don't know/unavailable \_\_\_\_\_

*Source: School systems, state substance abuse prevention agencies*

**J. Youth**

- Youth behavioral risk survey is available \_\_\_\_\_ Yes
- Youth behavior and attitude toward alcohol use survey is available \_\_\_\_\_ Yes
- No surveys available \_\_\_\_\_

*Source: State Departments of Health, secondary school systems, colleges and universities, and other groups such as PRIDE.*