DATA CHECKLIST

The following is a comprehensive list of all possible data sources. The more information that can be gathered, the more comprehensive the needs assessment. However, if the data is unavailable or difficult to obtain, indicate that fact and move on to other questions. Consider collecting the data as part of a strategic plan at a later date. Distribute the checklist to members of the coalition/organization or key members of the community and request their assistance.

A. Demographics

1. Population
   - Total population of city/county/area (circle one) _________________
   - Don’t know/unavailable _________________

2. Ethnic breakdown (by %)
   - White _________________
   - African American _________________
   - Hispanic _________________
   - Asian _________________
   - Native American _________________
   - Other _________________
   - Don’t know/unavailable _________________

3. Under 21 youth
   - Number of youth (ages 0-14, 15-20) _________________
   - % of the total population _________________
   - Don’t know/unavailable _________________

   Source: Census Bureau (Census data is available in any public library or can be obtained via the Internet at www.census.gov)

4. The number of licensed drivers who are under 21 and what percentage of the total number of licensed drivers they represent.
   - Number of licensed drivers under 21 _________________
   - % of total licensed drivers _________________
   - Don’t know/unavailable _________________

   Source: State motor vehicle licensing agencies

B. Highway safety data

1. Drinking and driving
   - Number of zero tolerance citations _________________
   - Number of underage DWI/DUI arrests _________________
   - Number of underage DWI/DUI convictions _________________
   - % of total DWI/DUI arrests _________________
   - % of total DWI/DUI convictions _________________
   - Don’t know/unavailable _________________

   Source: Police departments, state highway safety agencies, courts
Data Checklist continued

2. Motor vehicle alcohol-related crashes
   Number of underage alcohol-related crashes __________________
   % of total alcohol-related crashes __________________
   Don’t know/unavailable __________________
   Source: Police departments, state highway safety agencies

3. Motor vehicle alcohol-related injuries
   Number of underage alcohol-related injuries __________________
   % of total alcohol-related injuries __________________
   Don’t know/unavailable __________________
   Source: Police departments, state highway safety agencies, hospital emergency rooms, health departments

4. Motor vehicle alcohol-related fatalities
   Number of underage alcohol-related fatalities __________________
   % of total alcohol-related fatalities __________________
   Don’t know/unavailable __________________
   Source: Police departments, state highway safety agencies, hospital emergency rooms, health departments

5. Driver license suspensions/revocations for underage consumption, purchase or possession
   Number of license suspensions for alcohol-related motor vehicle offenses __________________
   Number of license revocations for alcohol-related motor vehicle offenses __________________
   Don’t know/unavailable __________________
   Source: State motor vehicle departments/agencies, provided the state’s underage drinking laws include a licensing action.

C. Liquor Law Violations

Liquor law violations, which may be referred to by another name, indicate any acts committed by an underage youth or an adult in violation of the state’s and/or locality’s liquor laws and regulations.

   Citations for underage attempts to purchase __________________
   Citations for underage purchase __________________
   Citations for underage possession __________________
   Citations for underage consumption __________________
   Citations for underage possession or use of a fake ID __________________
   Citations for adult purchase for and/or providing alcohol to a minor __________________
   Don’t know/unavailable __________________
   Source: Police departments, state alcohol beverage control agencies, courts
Data Checklist continued

D. Alcohol Sales

Includes retail liquor establishments, restaurants, bars or any other licensed alcohol venue that sells alcohol to a minor.

Number of sales to minors __________________
Number of license suspensions for sales to minors __________________
Number of license revocations for sales to minors __________________
Don’t know/unavailable __________________

Source: Police departments, state alcohol beverage control agencies

Number of retail outlets __________________
Number of alcohol beverage control agents/inspectors/police officers __________________
Don’t know/unavailable __________________

Source: State alcohol beverage control agencies

E. School Data

Number of alcohol-related suspensions, expulsions and other events __________________
Number of alcohol-related incidents of vandalism and campus disruptions __________________
Don’t know/unavailable __________________

Source: School systems, colleges and universities, campus and local police departments

F. Criminal Justice Data

Number of parties to which police were called because of underage drinking __________________
Don’t know/unavailable __________________

Source: Police departments

Underage alcohol involvement in cases involving

Vandalism, property damage, rape, robbery, assault, murder, etc. __________________
Don’t know/unavailable __________________

Source: Courts, juvenile services, police departments including any campus police departments, probation and parole, hospitals, health departments

Alcohol-related incidents on college campuses including

Rapes, robberies, assaults, property damage, etc. __________________
Don’t know/unavailable __________________

Source: Colleges and universities, hospitals, health departments
Data Checklist continued

G. Injuries and Deaths Involving Alcohol (except those involving motor vehicles)

Recreational injuries or death where alcohol was a factor.

Swimming __________________
Boating __________________
Climbing __________________
Roller blading, skate boarding __________________
Biking __________________
Walking __________________
Don’t know/unavailable __________________

Source: Hospital emergency rooms, emergency medical systems (EMS), hospital inpatient
and discharge data, hospital financial data, police departments
Underage youth alcohol-related emergency room admissions/EMS data __________________
Don’t know/unavailable __________________

Source: Hospital emergency rooms, insurance companies

H. Alcohol Treatment

Number of beds for underage youth __________________
Number of beds filled by underage youth __________________
Number of alcohol-related admissions __________________
Waiting list for admission or other indication of need __________________
Don’t know/unavailable __________________

Source: State alcohol and other drug abuse treatment agencies

I. Prevention Initiatives

Number of parent programs __________________
Number of alcohol-free programs and activities for youth __________________
Number of substance abuse prevention organizations __________________
Number of youth substance abuse prevention organizations (SADD etc) __________________
Don’t know/unavailable __________________

Source: School systems, state substance abuse prevention agencies

J. Youth

Youth behavioral risk survey is available __________________ Yes
Youth behavior and attitude toward alcohol use survey is available __________________ Yes
No surveys available __________________

Source: State Departments of Health, secondary school systems, colleges and universities,
and other groups such as PRIDE.