

NARRATIVE HIGHWAY SAFETY PLAN

PROJECT TITLE: PLANNING AND ADMINISTRATION

Project Description

The funds will be used to administer the highway safety program for the US Virgin Islands, to include the revision of the policy and procedure manual, evaluation of the highway safety program and redesign of the website. Funds will also be used to travel to conferences such as GHSA annual conference, Lifesavers, NAWHSL, Regional Meetings and any other NHTSA sanctioned meetings, workshops or conferences.

BUDGET: \$150.000

Planning and Administration

Project Title	Budget	Budget Source
Planning and Administration	\$150.000	402 Funds

Alcohol Programs

PROJECT TITLE: DWI ENFORCEMENT

PROJECT DESCRIPTION

The National Drunk Driving campaigns” Drive Sober” or” Get Pulled Over” and Drunk Drive Over the Limit Under Arrest are comprehensive impaired driving prevention programs that combine high-visibility enforcement and public awareness through paid and earned media. The national campaign slogan will be adopted as the over-arching theme for all DWI initiatives in the Virgin Islands beginning in FY 2013. Approximately 50 law enforcement personnel on St. Croix, St. Thomas, and St. John will partners License and Consumers, Superior court marshals, Department of Department of Planning and Resources will participate in the initiatives during the holiday’s enforcement campaign. In addition, the task force will participate in other alcohol –related enforcement activities including DWI checkpoints and saturated patrol through the year.

BUDGET: \$312,097.00

PROJECT TITLE: YOUTH ALCOHOL: Unity Coalition/Seventh day Adventist

PROJECT DESCRIPTION

Funds will also be used to coordinate community organizations, businesses, faith-based organization in terms of education/prevention methods and efforts about the dangers of underage drinking and driving. These organizations are expected to provide round table discussions group discussions, parental conference related to the use of alcohol products by minors. This project is preventative in nature with the intent of changing behavior.

BUDGET \$100,000

PROJECT TITLE: ALCOHOL SAFETY PROGRAM

PROJECT DESCRIPTION:

As a result of the concerns raised by the Virgin Islands communities in regards to alcohol-related crashes and arrests, the Alcohol Safety Program was implemented for the main purpose of disseminating information and educating the public about the dangers of drinking and driving. Funds will be used to begin activities targeting prevention of impaired driving. Activities will be planned throughout the year for this grant.

National Drunk and Drugged Driving (3D) month, December 2012

Alcohol Awareness Month – April 2013

Independence Day Holiday Weekend Crackdown – July 2013

National Mobilization for Impaired Driving Enforcement – August to September 2013

Local Activities include the following:

Community events – December 2013

Fetal Alcohol Syndrome presentation, Early Headstart – throughout Fiscal Year 2013

Public and private High School presentations – throughout Fiscal Year 2013

Participation at the Agriculture Fair – February 2013

Participation at the Annual Youth and Teen Summits for underage drinking prevention, during Fiscal Year 2013

Participation at other community events – during Fiscal Year 2012

BUDGET: \$167,700.00

PROJECT TITLE: ALCOHOL TREATMENT/ BEHAVIOR MODIFICATION

Project Description

This is an early intervention and prevention program which is significant to addressing the problem of Driving Under the Influence (DUI) of alcohol and/or other drugs on St. Croix and reducing the frequency of alcohol and drug-related traffic offenses by modifying attitude and behavior, thereby making the roads and streets safer for the citizens of St. Croix.

The need continues to be demonstrated by statistics provided for a three year period, to be conducted on St. Croix. The program will be provided, through the use of videos and printed material to individuals referred through the Court System to address the problem of DUI on St. Croix and the consequences associated with such actions. This program will be offered in 5-week cycles, 2 sessions per week, with time duration of two hours (2 hrs.) each session. Instructors will be provided with the training and materials necessary to implement this program.

BUDGET \$50,000.00

PROJECT TITLE: ALCOHOL ENFORCEMENT: STTHOMAS.

Project Description;

To enforce D.U.I compliance, the VI PD traffic bureau will conduct Alcohol Enforcement Initiatives check points throughout the St. Thomas/St. John/Water islands District. In addition officers will monitor roadways in the vicinity of local clubs, bars and restaurants that serve alcohol to drivers.

Officers will conduct these check points during the hours between 8Pm-4Am because a review of the data show that the majority of arrest takes place between these hours. These scheduled check points will be conducted during the national Highway Traffic safety Mobilization Scheduled dates for the fiscal year and during the holidays as sustain enforcement initiatives.

The traffic bureau will distribute informational material which will be geared towards educating the motoring public about impaired driving. The VIPD will partner with the VI Office of Highway safety to conduct Public Information Announcement and attend and participate in radio talk shows to inform and educate the public about the danger and consequences of operating a vehicle under the influence.

Continuous training is a vital to increasing officers' knowledge to gain confidence when encountering DUUI motorist. Officers will be trained on how to properly detect, administer and prepare documentation to convict DUI motorist.

BUDGET \$70,203.00

Alcohol Program: Budget Summary

Project Number	Project Title	Budget	Budget Source
AE-STT2131	Alcohol Enforcement (Impaired Driving)STT	\$70,203.00	402 Fund
AE-STX2130	Alcohol Enforcement STX	\$312,097.00	402 Funds
YA-STX2141	Youth Alcohol/Seventh Day	\$100,000.00	402 Funds
AS-T2139	Alcohol Safety Program	\$167,700.00	402 Funds
BM-STX 2138	Treatment	\$50,000.00	402 Funds
TOTAL		\$700,000	

POLICE TRAFFIC SERVICES

PROJECT TITLE: TRAFFIC ENFORCEMENT

PROJECT DESCRIPTION:

The Traffic Bureau in St. Croix, St. Thomas, and St. John responsibility is to reduce the amount of crashes and traffic violations through aggressive traffic enforcement initiatives and media announcements. Federal funds will be used for overtime for initiatives that will focus on enforcement against red light and stop sign violations, which are contributing factors of traffic crashes in the territory. Initiatives to reduce speed utilizing will place radar and laser speed measuring devices on our roads with strict enforcement against speeders. By utilizing unmarked vehicles and the use of patrol offices will support the monitoring and enforcement at targeted areas throughout the islands. Enforcement of the aggressive driving laws will avoid serious crashes caused by drivers driving too close; failing to yield the right of way, failing to keep proper lanes and improper reversing is an important element in making the highways safer.

The funds will also be used on both islands for advance traffic crash investigation course, Traffic Crash Reconstruction course Advance Computerized collision Diagramming, Crash Investigation Techniques, Pedestrian Crash Investigation Digital Photography for Law Enforcement. In addition the Traffic Enforcement component of the VI police Department will enhance traffic safety with addition motorcycles to pursuit patrol vehicle. This will enhance the efforts in maneuvering in and out of traffic pursuit aggressive driving behavior.

Budget: \$700,000.00 STT/STX

TAFFICE ENFORCEMENT

Project Number	Project Title	Budget	Budget Source
TE-STX2132	Traffic Enforcement/Police Services. STX	\$350,000.00	402
	Traffic Enforcement /Police Services STT	\$350,000.00	402
TOTAL		\$700,000.00	

PROJECT TITLE: TEEN AGGRESSIVE/DISTRACTION

PROJECT DESCRIPTION:

VIOHS will use NHTSA funds to inform and educate Virgin Islands youths particularly ages 16-20 years old who are especially vulnerable to death and injury due to traffic crashes to be cognizant and practice safe driving. With the increase in alcohol consumption among high school students dating back to 2009 based on data provided by the various high schools, there is an incremental increase from 2009 to 2012, in consumption.

In addition, the program will begin with the initiation of aggressive driving among teens in the Virgin Islands. The program will consist of the development of psychoeducational groups for our teens who are arrested for aggressive drive and other distraction. Individuals will be required to attend at least five weekly group meetings facilitated by representatives from the Virgin Islands Health Department and our faith-based organization who are presently instrumental in working with teens that attend their churches. Implementation of the program will aim to reduce the incident of aggressiveness caused by anger, loud music or over-crowded vehicles. This program will also address the issues that cause distraction among teen drivers such as cell phone usage while driving as well as eating and drinking and using electronic devices (texting) when combined can be a contributing factor in crashes. VIOHS will partner with VIPD and the private sector agencies to educate our teens about the danger associated all distraction. OHS will promote a message, "Hang UP! Just Drive and remind teen motorist to focus their full attention on driving.

Through public information media safe driving and messages will be targeted to parents who think it is okay to host parties where underage drinking occurs or to supply alcohol to their teenagers and their friends. In addition, the promotion of proper usage of seatbelts will be on going.

This program is also designed to reduce speeding by initiatives that will place radars and laser speed-measuring devices on VIPD cars with strict enforcement of the VI speed laws.

Budget: 75,000.00

PROJECT TITLE: PEDESTRIAN SAFETY PROGRAM

PROJECT DESCRIPTION: The police department has realized that reducing fatalities involving pedestrians is a difficult task. The police department officers involved in investigating pedestrian fatalities and crashes have occurred that fatalities and injuries occur for a variety of reasons including errors in judgment by pedestrians joggers, shortcoming in the Virgin Islands traffic engineering, .Drunk drivers, inexperience drivers speeders and recklessness are some of the factors the Virgin Islands traffic officers have concluded as the cause.. Funds will continue to be provided to develop and implement pedestrian safety campaigns in communities, churches, community based organization driving school and senior high schools. Emphasis will place on drivers those motorist who fail to stop for pedestrians on the sidewalk and exceed the speed limits in neighborhood at have clearly posted speed limits signs. Education material and media messages will be used to educate drivers about pedestrian law, requiring drivers to stop and remain stopped and emphasize to pedestrian the need to use due care and diligence with jogging and not to jaywalk into traffic. will provide information through the press written and visual, that educate the community , vehicle, taxi drivers, truck and all moving vehicle, joggers and runners about the safety on the roadways and highways. . With the increase numbers in pedestrian fatalities in FFY2012 and the public not being cognizant were to jogging and the type of clothing to wear and available places to walk , jog and exercise, the need for media usage to get the message to our citizens will substantial reduce the rate of fatalities in the territory.

This program success will be the willingness of the Virgin Islands Water and Power Authority, (WAPA) the Virgin Islands Public Works Department and the local high schools and the University of the Virgin Islands. The partnership is important because WAPA can begin to provide better lighting in certain areas, making vehicle operations the opportunity to see jogs that may be walking in poorly lit areas. The Public works Department can work in collaboration with the engineers and the police department to widen the off the

pavement areas providing a separation between walker, joggers, and ongoing or oncoming traffic. . The local schools and the university can provide their facilities for the citizens who decide to jog late in the afternoon. The media will play a major role in getting the message to where when, and how to jog.

BUDGET \$50,000.00

Teen Aggressive Driving/Pedestrian Safety

Pending Application	Teen Aggressive Driving	\$75,000.00	402 Funds
Pending Application	Pedestrian Safety	\$50,000.00	402 Funds
TOTAL		\$125,000.00	

MOTORCYCLE SAFETY

PROJECT TITLE: PUBLIC AWARENESS, EDUCATION & TRAINING

PROJECT DESCRIPTION:

In an effort to reduce the number of motorcycle crashes and fatalities, this program will approach ways to address motorcycle safety awareness.

A. Motorcycle Rider educational Programs

- Develop Standards for the establishment and administer the V.I. Motorcycle Education Program.
- Mandatory rider training courses for novice riders.
- Rider training courses for experienced riders.
- Regulate entities providing or conducting instructor training.
- Monitor and enforce safety standards for dealers selling of motorcycles and safety equipment.

Public education and awareness initiatives focusing on increasing helmet use and novice and experienced rider participation in training programs, reducing impairment, and increasing other drivers' awareness of the importance of sharing the road with motorcycles will be implemented to improve motorcycle safety

Funds will be provided to conduct motorcycle rider awareness training programs. The training will consist of one(1)-hour sessions that will be offered motorcycle riders to enhance improvement in riding, perception, awareness of motorist and pedestrians and promote safe riding practices such as riding straight (alcohol awareness). In addition, rider coach training and the development of additional Motorcycle Safety Foundation courses will be pursued with the VI Bureau of Motor Vehicle.

BUDGET: \$80,000.00

Motorcycle Safety Program Area: Budget Summary

Project Number	Project Title	Budget	Budget Source
MVT-2133	Motorcycle Safety Program	\$80,000.00	Section 402
Total funds		\$80,000.00	

OCCUPANT PROTECTION PROGRAM AREA

PROJECT TITLE: CHILD PASSENGER SAFETY EDUCATION

PROJECT DESCRIPTION:

DHTS' occupant protection message *Buckle Up – Everyone, Every Ride* will continue to be publicized at permanent fitting stations around the state to ensure that children as well as their older siblings and parents are properly restrained.

Funds for personal services will be used to conduct child safety seat checks in St. Croix, St. Thomas, and St. John at various locations throughout the territory. Child safety seat technicians will perform safety seat checks and conduct educational seminars to reduce the misuse and/or non-use of child safety seats and dispel incorrect information regarding child passenger safety. Funds will also be used to purchase child safety seats for distribution to needy families at seat check events and fitting stations.

The Officer of Highway Safety will continue to maintain the child safety seat inspection/fitting station at OHS headquarters in St. Croix and at the Alexander Criminal Justice Complex in St. Thomas, and a location to be identified in St. John. Approximately 6 child passenger safety details will be conducted. Promotional materials will also be obtained for distribution at designated child safety seat checkpoints throughout the state.

The 32-hour Standardized Child Passenger Safety (CPS) Training course will be offered at approximately nine (9) sites (3 per region) across the state with an emphasis on training technicians who will assist underserved populations. In addition, at least three (3) recertification classes will be conducted during the year to ensure that the state has an adequate cadre of technicians to serve the public.

BUDGET: \$139,397.45

OCCUPANT PROTECTION ENFORCMENT ST. THOMAS

PROJECT DESCRIPTION:

The VI peace officers in St. Thomas/St. John will perform seatbelt compliance initiatives during Click it or Ticket Mobilization, Child Passenger Safety Week and sustain enforcement at various areas in St. Thomas/St. John Districts. The department with the assistance of the Office of Highway Safety will conduct Public Service Announcement via radio, television and print media to inform the public about seatbelt laws and the importance of wearing seatbelt while operating a vehicle. The increase enforcement of seatbelt and child restraint usage will help to reduce fatalities and injuries of drivers and passenger traveling on the roads in the territory.

BUDGET: \$100,000.00

OCCUPANT PROTECTION (406)

PROJECT DESCRIPTION:

The funds for this project will be used train law enforcement officers, emergency responders, certified technicians who are interesting in becoming instructors and technicians who have lost their certification. It will also be used extend to anyone in the community who may an interest in being a child passenger technician.

Training will be extended to the nurses at the local hospital and staff who are willing and requesting to be part of the Occupant Protection program so that it can be incorporated into the hospital regular training schedule.

Child safety clinics will be conducted in the territory twice a year as a part of many activities that will be held during Child Passenger Safety week and the Click it or Ticket national mobilization.

Funds will also be used to support law enforcement personnel in conducting enforcement waves. These waves will be conducted during national campaign to enforce seat belt and child restraint usage in the Virgin Islands.

Presentations will be scheduled in the Police Training academy, along with other organizations to educate individuals about the risk, danger and crash dynamics of not using seatbelt or child safety seats on every trip every time they travel in a motor vehicle and our roads and highways.

BUDGET \$176,658.80

**PROJECT TITLE: SEAT BELT ENFORCEMENT
PROJECT DESCRIPTION (STT)(STX)**

The *Click It or Ticket* campaign will be conducted from May 21 – June 3, 2013 to increase seat belt use and educate the public about the impact belt use has on reducing injuries and fatalities in motor vehicle crashes. Funds will be provided to state and municipal law enforcement agencies to implement seat belt saturation and/or tactical overtime patrols. Approximately 25 territorial peace officers will receive funds to participate in the enforcement efforts. All education-related occupant protection initiatives conducted at the local level will utilize DHTS' *Buckle Up – Everyone, Every Ride* materials. Emphasis will be placed on enforcing the recently enacted secondary seat belt law requiring all adult passengers in the back seat to buckle up.

BUDGET: \$500,000.00

**PROJECT TITLE: SEATBELT USAGE RATE SURVEY
PROJECT DESCRIPTION:**

Funds will be provided to perform the statewide seat belt usage rate observation survey to determine the annual front seat occupant seat belt usage rate for the state as well as belt use by adults and children in the back seat. The survey will be conducted by TreWyn & Associates from Maryland during the later part of 2012 but no later than September 1, 2013.

BUDGET: \$65,000

PROJECT TITLE: OCCUPANANT PROTECTION PROGRAM

PROJECT DESCRIPTION

Occupant Protection Program Administration will include the coordination of activities, certification training and projects that promote the usage of restraint systems, and the enforcement of same. Administration also includes the development and facilitation of public information and education projects, and providing status reports and updates on project activity to the Highway Safety Administrator and the NHTSA Regional Office. Additionally, program administration will include monitoring project activity, preparing and maintaining project documentation, and evaluating task accomplishments. Funding will be provided for personnel services, employee-related expenses, professional and outside services, travel, material, supplies, and other related operating expenditures.

BUDGET: \$400,000.00

OCCUPANT PROTECTION ENFORCEMENT: ST.CROIX

PROJECT DESCRIPTION:

The Virgin Islands Peace Officers in St Croix will conduct initiatives that will continue to address the problems of

- Seatbelt/ Child Safety Seat Enforcement
- Public Information/Education

These Initiatives will extend much focus on enforcement and education in an effort to get the motoring public to get in the habit of wearing their seatbelt and bucking up their children prior to operating their vehicles on the roadway

These initiatives can be very effective in reducing accidents in the district well as reducing the amount of injuries and fatalities. With the proper funding these initiatives can be done throughout the fiscal year.

BUDGET: \$200,000.00

Occupant Protection: Budget Summary

Project Number	Project Title	Budget	Budget Source
OMP-STX 2141	Occupant Protection Program Management	\$400,000	402
	Occupant Protection Enforcement STX	\$200,000	402
	Seatbelt Survey	\$65,000	402
	Seatbelt Enforcement STT/STX	\$500,000	402
	Seatbelt/Training Enforcement STT/STX	\$176,658.75	406
	Occupant Protection Enforcement STT	\$100,000	402
	Child Passenger Safety	\$139,397.45	405
Total Funds		\$1,581,056.20	

TRAFFIC RECORDS

PROJECT TITLE: TRAFFIC RECORDS MANAGEMENT PROGRAM

PROJECT DESCRIPTION:

Funds for this task will be used to implement Section 408 traffic safety improvement grant program. The Department of Health, the Record Beam system will integrate crash data collected by VIPD, EMS units and the Motor Vehicle Bureau so that it can be published and available of formats to be used by law enforcement officials, engineers, legislature and other entities that need access to this information. This will result in the number of crash records territorially coded allowing police and other safety professionals to be better equipped to determine crash location. This project is to increase the quality of traffic crash data collection in the territory. The strategic plan by the Traffic Coordinating Committee which is multi departmental will continue to develop plans to facilitate agencies gathering and transmitting of traffic records data electronically. The plan consist of eighth major projects which are 1) crash report Re-Design 2) Electronic Crash reporting 3) Emergency Medical Service Patient Care Reporting System 4) Electronic Citation 5) Bureau of Motor Vehicle, BMV Virgin Islands Police Department, VIPD Attorney General Office,(AG) Superior Court (SC) 6) territory-wide Roadway Information System 7) Data Warehousing, and 8) DUI tracking System.

BUDGET: \$1,600,000.000

Traffic Records Management Program Area: Budget Summary

Project Number	Project Title	Budget	Budget Source
TR-STX 2136	Traffic Records Mgt	\$1,600,000.000	Section 408 funds
408 Total		\$1,600,000.000	

Emergency Medical Service Data System Development

PROJECT TITLE: EMS DATA SYSTEM DEVOPLMENT

PROJECT DESCRIPTION:

In an effort to improve the Virgin Islands data collecting system and to allow the EMS to efficiently input data that would allow easy extraction and exporting of data to our stakeholder, the Virgin Islands EMS is requesting federal funding. The data system based on EMS charts will

- Will be able to perform auto –corrections that will limit EMT input errors.
- Will be supported with the necessary hardware (laptops and desktops) so that EMTs will be able to input their data in a timely manner.
- Will have a back up DSL access to improve internet connectivity and decrease the time EMT’s take to complete an ePCR

Will be managed by a designated data personnel trained in the use of the software and able to perform quality review, reports, and to export data to EMS stakeholders

BUDGET\$700.000.00

Emergency Medical Service Data System Development

Project Number	Project Title	Budget	Budget Source	
TR-T2142	EMS Data System	\$700,000.00	Section 408	
Total		\$700,000.00		



U.S. Department
of Transportation
**National Highway
Traffic Safety
Administration**

Region 2
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Pennsylvania,
Puerto Rico,
U.S. Virgin Islands

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October 4, 2012

The Honorable John P. de Jongh, Jr.
Governor of the Virgin Islands
Government House
Charlotte Amalie
St. Thomas, Virgin Islands 00801-6847

Dear Governor de Jongh:

We have reviewed Virgin Islands' Fiscal Year 2013 Performance Plan, Highway Safety Plan, Certifications and Assurances Statement, and Program Cost Summary (HS Form 217), received on September 4, 2012. Based on these submissions, we find your State's highway safety program to be in compliance with the requirements of the Section 402 Program.

This determination does not constitute an obligation of federal funds for the fiscal year identified above or an authorization to incur costs against those funds. The obligation of Section 402 program funds will be effected in writing by the National Highway Traffic Safety Administration (NHTSA) Administrator at the commencement of the fiscal year identified above. However, federal funds reprogrammed from the prior-year Highway Safety program (carry forward funds) will be available for immediate use by the State on October 1. Reimbursement will be contingent upon the submission of an updated HS Form 217 (or its electronic equivalent), consistent with the requirements of 23 CFR 1200.14(d), within 30 days after either the beginning of the fiscal year identified above or the date of this letter, whichever is later.

Specific details relating to the implementation of the plan will be provided to Commissioner Henry White, your representative for highway safety.

We look forward to working with your Office of Highway Safety and its partners on the successful implementation of this plan.

Sincerely,

Thomas M. Louizou
Regional Administrator



bcc: Henry W. White, Jr., Police Commissioner, GR
Meredith Nielsen, Administrator, VIOHS
Martin Knopp, Division Administrator, FHWA
Enid Martinez, State Director, FMCSA
Maggi Gunnels, Associate Administrator, NHTSA, ROPD



Government of
The Virgin Islands of the United States
VIRGIN ISLANDS OFFICE OF HIGHWAY SAFETY

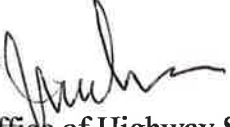


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MEMORANDUM:

TO: Henry W. White Jr.
Commissioner, VI Police Department

FROM: Meridith Nielsen
Administrator 
Virgin Islands Office of Highway Safety

SUBJECT: Signature

DATE: September 6, 2012

Attached is the State Certifications and Assurances form that require your signature on page 11. The State Certification is a standard form required whenever we receive funds from the Department of Transportation, National Highway Traffic Safety Administration. This requirement is part and parcel whenever the Virgin Islands Office of Highway Safety submits its Highway Safety Planning that is attached. Please have Cindy or Geraldine scan these forms to Richard Simon@dot.gov.

STATE CERTIFICATIONS AND ASSURANCES

Failure to comply with applicable Federal statutes, regulations and directives may subject State officials to civil or criminal penalties and/or place the State in a high risk grantee status in accordance with 49 CFR 18.12.

Each fiscal year the State will sign these Certifications and Assurances that the State complies with all applicable Federal statutes, regulations, and directives in effect with respect to the periods for which it receives grant funding. Applicable provisions include, but not limited to, the following:

- 23 U.S.C. Chapter 4 - Highway Safety Act of 1966, as amended
- 49 CFR Part 18 - Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
- 23 CFR Chapter II - (§§1200, 1205, 1206, 1250, 1251, & 1252) Regulations governing highway safety programs
- NHTSA Order 462-6C - Matching Rates for State and Community Highway Safety Programs
- Highway Safety Grant Funding Policy for Field-Administered Grants

Certifications and Assurances

Section 402 Requirements (as amended by Pub. L. 112-141)

The Governor is responsible for the administration of the State highway safety program through a State highway safety agency which has adequate powers and is suitably equipped and organized (as evidenced by appropriate oversight procedures governing such areas as procurement, financial administration, and the use, management, and disposition of equipment) to carry out the program (23 USC 402(b) (1) (A));

The political subdivisions of this State are authorized, as part of the State highway safety program, to carry out within their jurisdictions local highway safety programs which have been approved by the Governor and are in accordance with the uniform guidelines promulgated by the Secretary of Transportation (23 USC 402(b) (1) (B));

At least 40 per cent of all Federal funds apportioned to this State under 23 USC 402 for this fiscal year will be expended by or for the benefit of the political subdivision of the

State in carrying out local highway safety programs (23 USC 402(b) (1) (C)), unless this requirement is waived in writing;

This State's highway safety program provides adequate and reasonable access for the safe and convenient movement of physically handicapped persons, including those in wheelchairs, across curbs constructed or replaced on or after July 1, 1976, at all pedestrian crosswalks (23 USC 402(b) (1) (D));

The State will implement activities in support of national highway safety goals to reduce motor vehicle related fatalities that also reflect the primary data-related crash factors within the State as identified by the State highway safety planning process, including:

- **National law enforcement mobilizations and high-visibility law enforcement mobilizations,**
- **Sustained enforcement of statutes addressing impaired driving, occupant protection, and driving in excess of posted speed limits,**
- **An annual statewide safety belt use survey in accordance with criteria established by the Secretary for the measurement of State safety belt use rates to ensure that the measurements are accurate and representative,**
- **Development of statewide data systems to provide timely and effective data analysis to support allocation of highway safety resources,**
- **Coordination of its highway safety plan, data collection, and information systems with the State strategic highway safety plan (as defined in section 148)(a)).**

(23 USC 402 (b)(1)(F));

The State shall actively encourage all relevant law enforcement agencies in the State to follow the guidelines established for vehicular pursuits issued by the International Association of Chiefs of Police that are currently in effect. (23 USC 402(j)).

Other Federal Requirements

Cash drawdowns will be initiated only when actually needed for disbursement. 49 CFR 18.20

Cash disbursements and balances will be reported in a timely manner as required by NHTSA. 49 CFR 18.21.

The same standards of timing and amount, including the reporting of cash disbursement and balances, will be imposed upon any secondary recipient organizations. 49 CFR 18.41.

Failure to adhere to these provisions may result in the termination of drawdown privileges.

The State has submitted appropriate documentation for review to the single point of contact designated by the Governor to review Federal programs, as required by Executive Order 12372 (Intergovernmental Review of Federal Programs);

Equipment acquired under this agreement for use in highway safety program areas shall be used and kept in operation for highway safety purposes by the State; or the State, by formal agreement with appropriate officials of a political subdivision or State agency, shall cause such equipment to be used and kept in operation for highway safety purposes 23 CFR 1200.21

The State will comply with all applicable State procurement procedures and will maintain a financial management system that complies with the minimum requirements of 49 CFR 18.20;

Federal Funding Accountability and Transparency Act (FFATA)

The State will comply with FFATA guidance, OMB Guidance on FFATA Subaward and Executive Compensation Reporting, August 27, 2010, (https://www.fsrs.gov/documents/OMB_Guidance_on_FFATA_Subaward_and_Executive_Compensation_Reporting_08272010.pdf) by reporting to FSRS.gov for each sub-grant awarded:

- Name of the entity receiving the award;
- Amount of the award;
- Information on the award including transaction type, funding agency, the North American Industry Classification System code or Catalog of Federal Domestic Assistance number (where applicable), program source;
- Location of the entity receiving the award and the primary location of performance under the award, including the city, State, congressional district, and country; , and an award title descriptive of the purpose of each funding action;
- A unique identifier (DUNS);
- The names and total compensation of the five most highly compensated officers of the entity if-- of the entity receiving the award and of the parent entity of the recipient, should the entity be owned by another entity;

(i) the entity in the preceding fiscal year received—

(I) 80 percent or more of its annual gross revenues in Federal awards; and(II) \$25,000,000 or more in annual gross revenues from Federal awards; and(ii) the public does not have access to information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986;

- Other relevant information specified by OMB guidance.

The State highway safety agency will comply with all Federal statutes and implementing regulations relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin (and 49 CFR Part 21); (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794) and the Americans with Disabilities Act of 1990 (42 USC § 12101, *et seq.*; PL 101-336), which prohibits discrimination on the basis of disabilities (and 49 CFR Part 27); (d) the Age Discrimination Act of 1975, as amended (42U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970(P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse of alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 *et seq.*), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; The Civil Rights Restoration Act of 1987, which provides that any portion of a state or local entity receiving federal funds will obligate all programs or activities of that entity to comply with these civil rights laws; and, (k) the requirements of any other nondiscrimination statute(s) which may apply to the application.

The Drug-free Workplace Act of 1988(41 U.S.C. 702);:

The State will provide a drug-free workplace by:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- b. Establishing a drug-free awareness program to inform employees about:
 1. The dangers of drug abuse in the workplace.
 2. The grantee's policy of maintaining a drug-free workplace.
 3. Any available drug counseling, rehabilitation, and employee assistance programs.
 4. The penalties that may be imposed upon employees for drug violations occurring in the workplace.

- c. Making it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph (a).
- d. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will --
 - 1. Abide by the terms of the statement.
 - 2. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.
- e. Notifying the agency within ten days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction.
- f. Taking one of the following actions, within 30 days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted -
 - 1. Taking appropriate personnel action against such an employee, up to and including termination.
 - 2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.
- g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f) above.

BUY AMERICA ACT

The State will comply with the provisions of the Buy America Act (49 U.S.C. 5323(j)) which contains the following requirements:

Only steel, iron and manufactured products produced in the United States may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest; that such materials are not reasonably available and of a satisfactory quality; or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.

POLITICAL ACTIVITY (HATCH ACT).

The State will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

CERTIFICATION REGARDING FEDERAL LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

RESTRICTION ON STATE LOBBYING

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in

accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

Instructions for Primary Certification

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms *covered transaction*, *debarred*, *suspended*, *ineligible*, *lower tier covered transaction*, *participant*, *person*, *primary covered transaction*, *principal*, *proposal*, and *voluntarily excluded*, as used in this clause, have the meaning set out in the Definitions and coverage sections of 49 CFR Part 29. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from

participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the list of Parties Excluded from Federal Procurement and Non-procurement Programs.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

*Certification Regarding Debarment, Suspension, and Other Responsibility Matters-
Primary Covered Transactions*

(1) The prospective primary participant certifies to the best of its knowledge and belief, that its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms *covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded*, as used in this clause, have the meanings set out in the Definition and Coverage sections of 49 CFR Part 29. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transaction," without

modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. (See below)

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

POLICY TO BAN TEXT MESSAGING WHILE DRIVING

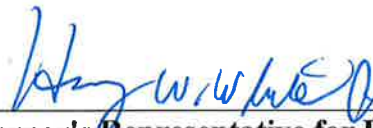
In accordance with Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, States are encouraged to:

- (1) Adopt and enforce workplace safety policies to decrease crashes caused by distracted driving including policies to ban text messaging while driving—
 - a. Company-owned or –rented vehicles, or Government-owned, leased or rented vehicles; or

- b. Privately-owned when on official Government business or when performing any work on or behalf of the Government.
- (2) Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as –
- a. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - b. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

ENVIRONMENTAL IMPACT

The Governor's Representative for Highway Safety has reviewed the State's Fiscal Year highway safety planning document and hereby declares that no significant environmental impact will result from implementing this Highway Safety Plan. If, under a future revision, this Plan will be modified in such a manner that a project would be instituted that could affect environmental quality to the extent that a review and statement would be necessary, this office is prepared to take the action necessary to comply with the National Environmental Policy Act of 1969 (42 USC 4321 et seq.) and the implementing regulations of the Council on Environmental Quality (40 CFR Parts 1500-1517).



Governor's Representative for Highway Safety

US VI

State or Commonwealth

2013

For Fiscal Year

9/11/12

Date